Introduction

You need to register to use eduPass. You will be given a registration letter by your eduPass Administrator containing your username, temporary password, and the url to access your account.

1. From the eduPass login screen, enter your username and temporary password from your registration letter and click on the Log in button.

2. Click on the Continue button.

3. Read the Terms of Service and click on the Accept button.
4. Click on the **Register** button.

5. Click on the **Next** button.

6. Enter your temporary password, then click on the **Next** button.

7. Enter a 4-digit PIN and click on the **Next** button.

8. Answer at least three of the secret questions, and then click on the **Next** button.

   **Remember that:**
   - each answer must contain at least four characters
   - no two answers can be the same.

9. Click on the **Finish** button.
After entering your temporary password, enter your new password twice and accept the Terms of Service. Then, click on the Change Password button to complete the process.

**Password rules:** Your password must include at least seven characters, and include at least one character from at least three out of the four sets below:

- Uppercase letter (A-Z)
- Lowercase letter (a-z)
- Numeral (0-9)
- Special character ()~`#$&@^'

Note, your password cannot contain your own name (first name or last name in full).