

HARASSMENT AND BULLYING POLICY

For parents/guardians

- It is suggested that you encourage your children to discuss harassment issues with you at home.
- If your child reports that they are being harassed at school, encourage them to speak to a teacher at school. Students who feel strongly that harassment should be reported are our best asset in maintaining a climate that discourages this behaviour.
- We also encourage parents to contact the school when you become aware of situations involving harassment.

Date Implemented	
Author	
Approved By	School Council / Policies Sub-Committee
Approval Authority(Signature & Date)	
Date Reviewed	October 2016
Responsible for Review	The Leadership Team
Review Date	October 2019 – considered annually to determine full review or minor amendments.
References	Victorian Government Schools Reference Guide – Section 4-8 Student Engagement Policy Legal Services Unit – legal.services@edumail.vic.gov.au
	Child Safe Standards – Managing the risk of Child Abuse in Schools – as set out in the Ministerial Order No. 870

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HEADLICE POLICY

BASIC BELIEFS

Head lice (pediculosis) are tiny insects that live on the human scalp where they feed and breed. While they do not carry or transmit disease, they are the most common cause of head itch and scratching which may lead to infection and swollen lymph glands; therefore, they need to be controlled.

Whilst parents have the primary responsibility for the detection and treatment of head lice, our school community will work in a cooperative and collaborative manner to assist all families to manage head lice effectively.

AIMS

- To respond to reports of head lice quickly and effectively.
- To ensure that an effective process for treating head lice is well known and consistently followed.
- To ensure that parents and guardians are well informed about head lice treatment.
- To reduce the spread of head lice.

GUIDELINES FOR ACTION

- Teachers or staff members suspecting that a child has head lice, are to report their concerns to the Campus Leader or Student Engagement & Wellbeing Leader as they are not permitted to search a child's hair, inspect for head lice, or diagnose a case of head lice, without written parental permission.
- Parents/carers are requested to notify the school if their child is found to have live lice and advise when appropriate treatment was commenced (in accordance with Health Infectious Disease Regulations 2001)
- When head lice is detected or reported, all students within the class will be provided with *a letter informing parents of the presence of head lice. The letter will have a return slip for all parents to complete and return to the College within two days.
- While head lice do not spread disease they are included on the school exclusion table. The exclusion criteria for head lice should be interpreted as:-
 - At the end of the school day, *provide the child with a letter to take home. Children can return to school after treatment has commenced.
- Parents will also be provided with the pamphlet "Treating and Controlling Head Lice".
- Information relating to the prevention and eradication of head lice will be provided throughout the year in the school newsletter, upon enrolment, on the school website and particularly at times of heavy infestations.
- The College will provide practical advice and maintain a sympathetic attitude and avoid stigmatizing and/or blaming families who are experiencing difficulty with control measures.
- Children with long hair will be encouraged to attend school with their hair tied back.

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As part of the enrolment package, parents will be requested to give permission for their child to be inspected for head lice.

Any person undertaking head lice checks will adhere to the school policy and the latest Department of Human Services information and Health (Infectious Diseases) Regulations 2001. <https://www2.health.vic.gov.au/public-health/infectious-diseases/head-lice/regulations>

- This permission lasts for the duration of their enrolment at Yarrowonga College P12.
- The School Nurse is available for consultation and to provide advice to parents, students and staff on this matter.

Date Implemented	May 2010
Author	Policy sub-committee
Approved By	School Council
Approval Authority (Signature & Date)	
Date Reviewed	August 2016
Responsible for Review	Campus Principal
Review Date	August 2019
References	Health Infectious Disease Regulations 2009 Child Safe Standards – Managing the risk of Child Abuse in Schools – as set out in the Ministerial Order No. 870.