

# YCP-12 VIDEO CONFERENCING

## Expected behaviour and Tech Tips

Turn off/mute your camera and microphone if not needed.  
(Saves internet bandwidth)

Use headphones /earbuds to listen - this stops FEEDBACK if you use your mic and allows others in your house to also work.

Find a location in your house with a good internet connection, you may need to share, be patient.

Have something ready to take notes on - so you can watch the presentation and keyboard tapping doesn't go through the mic.

Speak one-at-a-time - Allow a break between talking to make sure someone is finished. Multiple people speaking leads to no one hearing anything.

### **P** PREPARATION



Are you sitting in a comfortable space? Is your back to a wall to protect the privacy of you and your home? Are you wearing appropriate clothing? Have you considered the Tech Tips above? Have you informed your household that you may be "live" at certain times in the conference.

### **E** EXPECTATIONS



Remote learning may be new to many, including your teachers. It may take time to get used to using new systems.

### **R** RESILIENCE



Sometimes things can go wrong. If you drop out, see if you can rejoin, or just observe and ask questions in the chat. Contact your teacher to see what you may have missed.

### **F** FUN



Enjoy the process and make it work for you, but importantly be courteous to others.

### **E** ENGAGEMENT



Ask questions, be brave and broaden your involvement. The questions you ask may help others - just like a real classroom.

### **C** COMMUNITY



Be inclusive of others. Allow others the opportunity to also ask questions and be involved in conversations.

### **T** THINKING



Reflect on your experience. How did you contribute to conversation and learning? How can you make it better next time? What extra help do you need?